



JOB DESCRIPTION

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| <p>Job Title: Lecturer (Teaching) / Senior Lecturer (Teaching) in Medical Education and Assessment</p> | <p>Band AC2 (Lecturer): £38,784 to £43,482 per annum <i>Opportunity to progress to £47,389 subject to performance and the university reward scheme</i></p> <p>Band AC3 (Senior Lecturer): £44,746 to £56,535 per annum <i>Opportunity to progress to £61,759 subject to performance and the university reward scheme</i></p> |
| <p>School: Three Counties Medical School</p> | |
| <p>Department: MBChB (Bachelor of Medicine and Bachelor of Science) and PA Courses</p> | |
| <p>Reporting directly to: TCMS Assessment Lead</p> | |
| <p>Other Contacts</p> <p>Internal: MBChB Phase leads and the year leads for years 3 and 4, MBChB Programme Director and the PA course Lead, MBChB Assessment Team (including assessment officer and data manager), MBChB Clinical Skills Lead, Medical Education Facilitators, PBL Facilitators and ICM Facilitators, MBChB and Physician Associate MSc. Programme Faculty, TCMS Quality Lead, Dean, and professional services colleagues within the School, Technology Enhanced Learning team, Director for Research and Knowledge Exchange; Strategic Director of Practice Learning and Interprofessional Education in the Health Professions; academic colleagues in the College of Health, Life and Environmental Sciences</p> <p>External: NHS Clinical Placement Leads, Primary Care Education Leads and GP/Trust-based Placement Partners. NHS Trusts; Partner institutions; Other HEIs; Student Placement Providers; Contingent Partner</p> | |
| <p>Main Duties*:</p> <p>Teaching & Student Support</p> <ol style="list-style-type: none"> 1. Design and deliver teaching sessions that integrate clinical assessment practices into the curriculum, particularly in-days in Phase 2. 2. Provide academic support to students, including assessment preparation and remediation sessions throughout the curriculum working with element / module leads. <p>Assessment Design and Delivery</p> <ol style="list-style-type: none"> 3. Develop and quality assure assessment materials including SBAMCQ items and OSCE stations aligned to MLA and PARA content, in collaboration with the MBChB Assessment Lead, Phase leads and Programme leads. 4. Contribute to assessment blueprinting, standard setting, examiner training, and post-assessment review processes. 5. Facilitate use of national shared banks (e.g., Medical Schools Council Assessment Alliance) and manage integration of systems such as MSC Assessment Bank, risr / assess, Examwrite and Blackboard. | |



6. Support the delivery of assessments through set-up, invigilation, and quality assurance of examinations. Support assessment delivery in identifying appropriate clinical examiners for OSCEs and manage communications with examiners and clinical partners concerning TCMS assessment activities.
7. Working with module leads evaluate and enhance formative workplace-based assessments and student portfolios and assist in training clinical educators in the use of formative assessment and effective feedback as required.

Engagement With Clinical Partners

8. In association with Year and Phase Leads deliver workshops across local NHS Trusts, GP practices, and community partners to build assessment literacy, develop and peer-review clinical assessment items.
9. Develop innovative strategies that ensure clinical partners' contribution towards assessment development are recognised and rewarded through Continuous Professional Development.

Quality Enhancement

10. Working with the Quality Lead, Course Leads and Phase Leads to support quality management processes for assessment, including compliance with regulatory standards.
11. Support the assessment data manager and contribute to the psychometric and academic review of student data.

Scholarly Activity

12. Engage in scholarship relevant to medical assessments and contribute to School-wide curriculum innovation.
13. Maintain personal and professional development to meet the changing demands of the job; participate in appropriate training activities and encourage and support staff in their development and training.

Inclusion and equality of opportunity

14. Take steps to ensure and enhance personal health, safety, and well-being and that of other staff and students.
15. Carry out these duties in a manner that promotes equality of opportunity and supports diversity and inclusion, that supports the University's duty to secure and promote freedom of speech within the law and takes into account the University's commitment to environmentally sustainable ways of working.

*The above does not represent an exhaustive list of duties associated with this role.